



OWENSBORO CATHOLIC ELEMENTARY 4 – 6 CAMPUS DAILY SCHEDULE

Below are highlights of our daily schedule you should know about.

The school will be open each morning at 7:00. Students arriving between 7:00 and 7:30 should go to the cafeteria where they will be supervised until 7:30, after which they will proceed to their classrooms.

Students may be dropped off at the 23rd Street entrance or at the door closest to the church parking lot on 22nd Street. These are the only two doors open in the morning. There is not a crossing guard provided on 22nd Street or 23rd Street, and due to supervision/safety issues, students will not be permitted to cross either streets during drop off or pickup.

Classes begin each day at 7:45. Students who arrive after the 7:45 bell has sounded will be marked tardy for the day. Late-arriving students must enter the building at the 23rd Street entrance (only door open after 7:45) and stop by the school office to receive an admittance pass before going to their classrooms.

Dismissal time of bus riding students will be 2:05. School personnel will direct students to the correct buses.

Dismissal time for car riders and walkers will be at 2:15. Elementary K-3 Campus will dismiss students at 2:30.

Pick up on 22nd Street - please do not enter the church parking lot off 22nd Street until the buses have loaded and left. You may park next to the curb on 22nd Street while you wait for the buses to exit the lot. After the buses have departed you may pick up your child(ren) from this lot by entering the lot on the East-most drive. Cars will form two semi-circles on the parking lot. When **ALL** students are loaded into their cars, school personnel will signal for the first cars in the lines to leave. Do not leave until the signal is given. The outer semi-circle will exit towards JR Miller Blvd and the inner semi-circle will exit in the direction of Veach Road. If your child has not gotten into your car as the traffic begins to move pull into the space between the two semi-circles or next to the playground fence. The school personnel will then instruct the late students when it is safe to cross the parking lot and enter your car. **Because of student safety parents are asked not to park and/or pick up on either side of 22nd Street.** All student pick up on 22nd Street must be from the Church parking lot. Due to supervision/safety issues, students will not be permitted to cross the 22nd Street during pickup.

Pick up on 23rd Street – to help insure the safety of all, students will be loaded into cars on the North side of the street only. No child will cross the street to enter a car. Parents should park in a line facing West, behind the parked cars. Cars should form a line beginning at the fire hydrant on 23rd Street. Drivers who leave their cars or need to wait for a student should pull into a parking space so as not to interrupt the flow of traffic. A crossing guard is not provided on 23rd Street, and due to supervision/safety issues, students will not be permitted to cross the street during drop off or pick up.



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We are unable to provide supervision for students who linger on the school property after dismissal. Unless participating in school sponsored activities with adult supervision, please help us by being prompt when picking up your child(ren). Car riding students not picked up within 10 minutes of dismissal will be directed to the Extended Day Program and the parents will be charged the daily rate of \$9.00.

Breakfast is available between 7:00 and 7:30. Cost of student breakfast is \$1.25 and extra milk is \$0.50. Parents too are invited to eat breakfast with their child. Adult breakfast is \$2.00.

Power Break – nutritious snack and breakfast items are available to the students from 8:30 to 9:00 AM. Cost of other items depends on the item selected. Students may bring a nutritious snack and water from home.

Cost of student lunch is \$2.00. Students may bring lunch or purchase it from the cafeteria. Students may not bring glass containers, soft drinks or excessive amounts of candy.

Parents **should not** bring lunches or breakfast foods from carry-out restaurants.

Parents are welcome to eat lunch with their children. Please call the cafeteria (685-5786) by 9:00 AM on the day you plan to eat so we can add your name to the count. Adult lunches cost \$3.00

Extended School Day Program will be available from dismissal until 5:30 each day school is in session. If school is dismissed early the Extended School Day Program will not be available. There is limited enrollment and it is necessary for the student to be registered in the program. Cost will be \$28.00 per week for the first family member and \$16.00 for each additional family member. Sign-ups for the Program will be at Registration in July.